

STATE OF HAWAII  
NOTICE OF AND REQUEST FOR  
RESTRICTIVE PURCHASE OF SERVICE  
PURSUANT TO §103F-403, HRS

'12 MAY 24 P1:46

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

To: Chief Procurement Officer

From: Department of Human Services/Social Services Division/Child Welfare  
Services Branch  
*Department/Division/Branch or Office*

Pursuant to §103F-403, HRS, and Chapter 3-144, HAR, the department head has made a determination that an adequate basis for a restrictive purchase of services exists and requests approval to make a restrictive purchase for the following:

- |  |  |
|--|--|
| 1. Title and description of health and human service(s):<br>Title: Residential Substance Abuse Treatment Services for Women and their Children, on O`ahu. The Department of Human Services (DHS) would like to purchase from a state-licensed program three (3) residential substance abuse treatment beds for women and their children involved with Child Welfare Services (CWS):<br>Service Activities:<br>1. Residential program providing twenty-four (24) hours/day, seven (7) days/week, non-medical, non-acute care and support, in a residential treatment facility;<br>2. Evaluation, treatment, monitoring, and case management;<br>3. Twenty-five (25) hours/week of face-to-face activities, such as group counseling, education, skills building, recreational therapy, and family services; and<br>4. One (1) hour/week of individual counseling.<br>Children's Services:<br>1. Therapeutic nursery services;<br>2. Individualized family service planning (IFSP), including health and developmental assessment of each child;<br>3. Referrals to other agencies to implement IFSP;<br>4. Case management; and<br>5. Collaboration with DHS CWS. |  |
| 2. Provider Name and Address:  | The Salvation Army<br>DBA The Salvation Army - Family Treatment Services<br>845 22 <sup>nd</sup> Avenue<br>Honolulu, Hawai'i 96816 |
| 3. Total Contract Funds:   | \$281,000  |
| Contract Funds per Year (if applicable):   | \$140,500  |
| 4. RH No. of Previous Request for this Service (if applicable)   | RH No. 09-08 &<br>RH No.10-12  |

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5. Term of Contract: Start: 07/01/2012 End: 06/30/2014

If the contract term is longer than 1 year, provide justification for the extended term:

The justification for the extended term is based on information provided by the Department of Health (DOH), Alcohol Drug Abuse Division (ADAD):

The Salvation Army - Family Treatment Services (TSA-FTS) Women's Way (WW) program, in its efforts to provide intensive 24/7 residential substance abuse treatment and services for women and their children, continues to have extensive and positive history with the Department of Human Services (DHS/department), Child Welfare Services (CWS), and other agencies in the community. The program is also unique in providing therapeutic nursery services for a mother's young child, up to and including age three, while mother is in treatment. The program offers guidance and activities for a mother to learn to participate in healthy bonding with her young child, and to properly care for the child.

According to ADAD, there is no other provider on O`ahu that offers the 24/7 residential substance abuse treatment services for mothers, and the therapeutic nursery services for their children. And, if there were a potential qualified provider, the process to properly complete all licensing requirements, as such, would take a year or longer.

6. Describe the circumstances justifying a restrictive purchase:

TSA - FTS, WW program is the only State of Hawai'i (SOH) licensed program on O`ahu that provides residential substance abuse treatment and services for women and their young children, age zero to three. This program has been in existence for 28 years, and is located at an appropriate facility, with existing supportive, experienced staff providing the much needed comprehensive array of residential substance abuse treatment and nursery services. Also, due to limited availability of funding, it is not feasible for an agency to go through the tedious process of creating and developing a program; securing, upkeeping, and appropriately staffing a suitable site; and providing the fulltime 24/7 services, care, staff, and facility, immediately, or in a near future.

7. Describe the efforts and results in determining that this is the sole provider who can render services. Include approximate dates:

On April 4, 2012, the office of the DOH, Alcohol Drug Abuse Division (ADAD) was contacted to obtain information about residential substance abuse treatment and services programs for women and their children. Ms. Terri Nakano, ADAD Program Specialist confirmed the following:

Ms. Nakano has been with ADAD for over 10 years, and TSA-FTS, Women's Way (WW), a 24-7 substance abuse treatment and services program for mothers and their children, is monitored by her. She assured that WW is the only such program on O`ahu, is a "good program," with the unique feature of having a "therapeutic nursery" at the program facility.

Ms. Nakano reiterated that WW is a "more intense" residential substance abuse treatment program, and the program/service is located only on O`ahu. The program houses a mother and her child, age zero to three, and provides 24/7 supervision, with full-on living arrangements, including the on-site therapeutic nursery for children. The therapeutic living program (TLP) requires twenty-five (25) hours of service activities during the week, such as individual counseling, group counseling, etc. The TLP includes educational activities for mothers to learn basic living skills, such as budgeting, nutrition, coping skills. Mothers engage in activities to properly care for and to learn how to have healthy bonding/attachment with their children. Upon completion of the six (6)-month TLP, mothers and their

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children are able to take advantage of an on-site three (3)-month transitional housing program, Ke Olu Pono, on an outpatient basis. This includes continuing after care for mothers and children, and even after successful graduation from the WW program. There is no other intensive 24/7 therapeutic living program/service, such as the unique WW program, on O`ahu, nor in the State of Hawai`i.

8. List state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

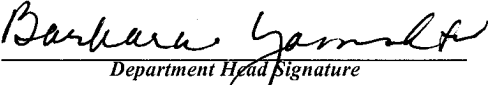
Cynthia S. Pierce, POS-GM Program Specialist  
Dana Balansag, POS-GM Supervisor - TA  
Kathleen Swink, Assistant Program Development Administrator  
Barbara Y. Yamashita, (Acting) Social Services Division Administrator  
Patricia McManaman, Director, Department of Human Services

9. Direct questions to (name & position): Cyndy Pierce, POS-GM Program Specialist


Phone number: (808) 587-3168

e-mail address: cpierce@dhs.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.

  
\_\_\_\_\_  
Department Head Signature

5/22/12  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Patricia McManaman  
Typed Name

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**NOTICE**

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the aforementioned purchasing agency has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals.

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at [www.spo.hawaii.gov](http://www.spo.hawaii.gov), click *Statutes and Rules* and *Procurement of Health and Human Services*. Protests shall be hand delivered or postmarked by United States Postal Service within seven (7) days after the date this notice is first published on the internet. If hand delivered it must be submitted by 4:30 PM, Hawaii Standard Time, within seven days after day this notice is first published. Protests must be submitted to the following procurement officer **and** head of the purchasing agency:

**Procurement Officer for this Procurement**  
Barbara Y. Yamashita, (Acting) Administrator  
Social Services Division  
Department of Human Services  
1390 Miller Street, Room 209  
Honolulu, Hawai'i 96813

**Head of Purchasing Agency**  
Patricia McManaman, Director  
Department of Human Services  
Post Office Box 330  
Honolulu, Hawai'i 96809-0339  
Hand Delivery Address:  
1390 Miller Street, Room 209  
Honolulu, Hawai'i 96813

Protest forms and instructions are on the web at: [www.spo.hawaii.gov](http://www.spo.hawaii.gov), click *Health and Human Services, Chapter 103F...* and *Forms for Private Providers*. Questions should be directed to the contact person noted in item 9 of the request.

Published: **MAY 25 2012**

**FOR CHIEF PROCUREMENT OFFICER USE ONLY**

Chief Procurement Officer's Comments:

This approval is for the procurement process only. Service provider(s) are required to be compliant with applicable laws, and verified on the Hawaii Compliance Express. This award is required to be posted on the Awards Reporting System.

If there are any questions, please contact Corinne Higa at 587-4706, or [corinne.y.higa@hawaii.gov](mailto:corinne.y.higa@hawaii.gov).

☒ APPROVED    ☐ DISAPPROVED    ☐ NO ACTION

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Chief Procurement Officer Signature

6/4/2012  
Date

Please ensure adherence to applicable administrative requirements.



## Solicitation Number: RH No. 12-12

Department: Administrators

County/Island(s): Oahu

Category (Select One): Health and Human Services

Publication Date: 05/25/2012

Due Date: 06/01/2012 - 16:30PM HST

Solicitation Number: RH No. 12-12

Description: Notice of Restrictive Purchase of Service. Residential Substance Abuse Treatment Services for Women and their Children on Oahu.

Contact Name: Cyndy Pierce

Phone Number: 808-587-3168

E-mail Address: cpierce@dhs.hawaii.gov

Comments:

IFB/RFP/RFI,  
Professional Svcs., etc. rh12\_12.pdf  
documents:

### Pre-Bid / Pre-Proposal / Orientation Conference

Conference Scheduled:

Date/Time:

Address:

City:

Zip Code:

Additional Info:

### Addenda

Amended:

Date Last Amended:

Close